

Legal Sector Breakfast Briefing

12 May 2021





Legal Sector Breakfast Briefing

Welcome

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Legal Sector Breakfast Briefing

Introduction

Andy Poole, Legal Sector Partner Armstrong Watson





10:05

11:00

11:30

Accountants, Business & Financial Advisers

Legal Sector Breakfast Briefing

10:00	-	Welcome
10:00	-	vveicome

- Briefing
 - Q&A
 - Close



Process management across traditional products within law firms





Who are we?

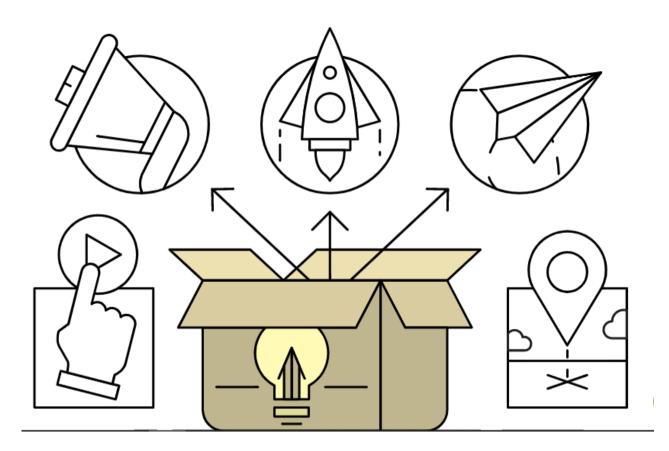
Multi-vertical supplies organisation:

Office Products Hygiene & PPE Workwear Print & Design Interiors & Design

Solutions (third party supply agreements including MPS, confidential waste, utilities, mailing solutions).

Number one office products supplier to the legal profession

Privately owned business that offers process and supply chain management



What do we do?

Offer the best business experience in the market - reliable, responsive, responsible and rewarding.

Professionally manage our client accounts.

Provide control and transparency.

Offer bespoke management reporting and account set up to client base.

We look at things differently.



How do we do it?

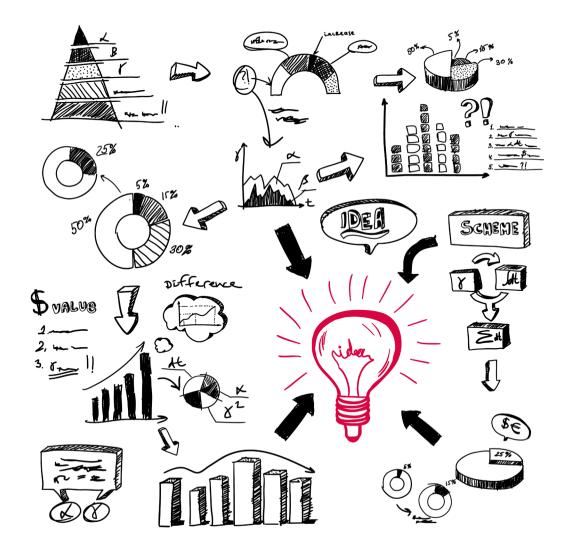
We understand our clients' needs - operationally, ethically and commercially.

We partner with our clients to deliver mutual benefits.

We help our clients understand what we do.

We embrace change and welcome the challenges that our evolving marketplace provides.

□ ☆ OS Group



Process management – what is it?

Process Management or Business Process Management (BPM) is the organisational discipline that provides tools and resources for analysing, defining, optimising, monitoring and controlling business processes and for measuring and driving improved performance of interdependent business processes.

□ ☆ ◎ ◇ POS Group

Traditional Products



Paper

Envelopes

Filing & folders

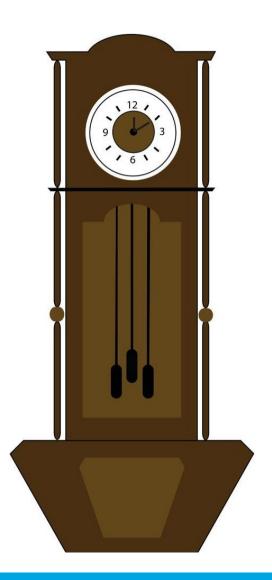
Notebooks & pads

Desktop sundries

Writing supplies

Printed matter – business & marketing

Legal products – envelopes, NP seals, counsel notebooks



Traditional products; traditional methods

Price rather than cost

Service rather than sustainability

Want rather than need

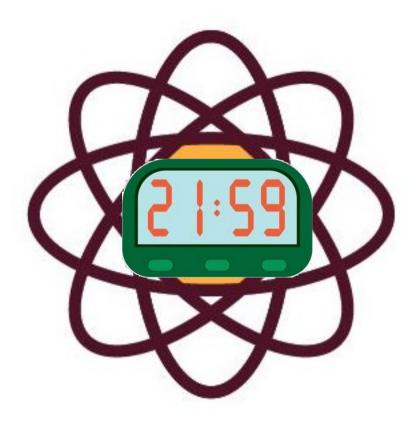
Responsive rather than responsible

Sceptical rather than secure

Fear rather than faith

POS Group

Traditional products; different emphasis



ControlAccountabilityAnalysisSimplificationStock managementExpertiseSustainabilityEvolutionOrdering processPartnership

slido

How important is carbon footprint management to your firm? (On a scale of 1 to 10 with 1 = least importance; 10 = most importance)

(i) Start presenting to display the poll results on this slide.



Traditional products; progressive processes

Transactional consolidation

Supplier rationalisation

Product standardisation

Carbon footprint consideration

Management reporting

Benefits



Reduced Time Transactions **Deliveries** Interruptions Paperwork **Obsolescence** Wastage

Increased

Efficiency Control Transparency Purchase power Carbon management Profitability Return on investment



Accelerated solutions

Hybrid Mail

Creating and delivering mail from your desktop - in the office or at home

Supports mailings of variable sizes - from marketing campaigns and invoice runs to daily mailings or a single letter

Fully automated and complies with all GDPR regulations

Industry standard certifications - ISO 27001 and ISO 9001 accreditations prove the quality and security of our systems and processes

Critical communications will be securely printed, mailed and delivered on time

Transparency and visibility of where and when your mailing was created, printed, packed and posted

Feed data back into your billing system and process fees as a disbursement or outlay



Accelerated solutions

Benefits of Hybrid Mail

Flexibility

Ideal for remote working

Spend less on your printer estate

Save on postage costs

Utilise staff and space differently

Remove postage from your P&L

Transparency of transfer

Mail documents quickly

Return mail function

Easy to use



Accelerated solutions

Office environments

Space evaluation

Footprint utilisation

Style of workspace

How people will work moving forward

What do employees / teams need?

Collaboration focus

Office wellbeing

Air protection devices



Accelerated solutions

Home workers' orders

Accounting

Control

Consistency

Cost

Reporting

Service level

Delivery charges

Subscriptions





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Questions and Conclusion

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